THE VALLEY AT WINTER PARK

WATER DISTRICT

MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS

A meeting of the Board of Directors of the Valley at Winter Park Water District on Wednesday, June 25, 2026, at 6:00pm online via Zoom. The meeting was open to the public.

Attendance:

Directors:

Matt Kirsch, President
John Clagett, Treasurer – excused absence
Dan Krupp, Secretary
Liz Adams, Vice President

Other attendees:

Jessica Mendoza, Purrington Civil
Will Parker, District Operator
Mathew Beshears, Quantum Engineers
Michael Gerstner, TST Infrastructure Inc.
Sarah Shepherd, District Management
Sujata Trehan, District Management
Peter Kline, District Management

Public Attendees:

Mark Kolar, Resident
Barry Waryanka, Resident
Kriss Clagett, Resident

Call to Order/Agenda/Declaration:

Director Kirsch called the meeting to order at 6:04 pm and declared a quorum with three out of four Directors in attendance. No conflicts of interest were stated. The Agenda was approved.

Additional Citizen Items:

No items were presented.

Operations:

Operator Report and Facility Updates
Will Parker shared the May and June reports with the Board. Operations were normal, the drainage also looks good.

Meter replacement project updates
Will Parker asked the Board their direction on replacing all the meters. Discussion followed. Upon motion by Director Adams, and seconded by Director Krupp, the Board voted 3-0 to approve using additional funds reserved from the prior assessment for Semocor to replace older meters with digital meters.

Sampling Plan updates
Michael Gerstner gave the Board an update. TST is moving forward with the Sampling plan as expected. The lab sample results for the well T6 arsenic treatment planning should be returned in August or September. The results will help determine the next phase of treatment planning.

Quantum Water Update
Mathew Beshears gave the Board an update – Matt had contacted Tom Yoder regarding the Pole Creek Meadows Reservoir. The reservoir does have a leak which resulted in it being drained at the end of the year. The Reservoir has not filled this year due to the drought. Discussion followed.

Director Kirsch asked if the District would have access to the water if needed; Matt noted that the District should not need the water based on historical usage. Matt noted that Rich Ditch is completely dry this year. Pearl Ditch has some flow in it; however, they do not have any data regarding the flow. Matt also noted that the non-tributary well release is done in coordination with the golf course and with their allowance. Given the extraordinary drought, a release is unlikely for anyone. Additional discussion followed.

Construction Update
Jessica noted that Velocity has completed the punch list items – they did a water test to ensure that the water is draining away from the building. Testing was successful. As seeding was postponed – due to the drought – $7,875.00 will be credited to the District. Seeding will be completed in the fall and additional bids for the work will be obtained for the next Board meeting. Discussion followed.

Once PayApp 14 and PayApp15 are paid, the retainage amount will be settled at the next Board meeting, with recommendations related to any retainage to be kept for project issues.

Administrative items:

Approve meeting minutes from May 20, 2026, Board meetings.
Upon motion by Director Kirsch, and seconded by Director Adams, the Board voted 3-0 to approve the meeting minutes from May 20, 2026, as presented.

Emergency Plans Review Process

Sarah Shepherd shared a draft Emergency Response Plan. Discussion followed. The final plan will be posted on the website.

Update on Rules and Regulations Review Process
Sarah Shepherd shared that some progress has been made on District Rules and Regulations. An updated draft will be reviewed once completed at a Board meeting late in the year. Discussion followed.

Financial items:

Review and approve Claims Payable for the period ending June 23, 2026.
Peter Kline presented Claims for the period ending June 23, 2026. Discussion followed.
Upon motion by Director Kirsch and seconded by Director Adams, the Board voted 3-0 to approve the claims as presented, totaling $44,646.39.

Construction Update
The Board will discuss reseeding, meter replacements, and road work access in future meetings. Discussion followed.

Hearing to adopt the 2025 Budget Amendment
Upon motion by Director Adams, and seconded by Director Kirsch, the Board voted 3-0 to open the public hearing for the 2025 Budget amendment. The public hearing opened at 6:54pm.

Sarah Shepherd presented the amended 2025 Budget. No public comment was made.

Upon motion by Director Adams, and seconded by Director Kirsch, the Board voted 3-0 to close the public hearing for the 2025 Budget amendment at 6:57pm.

Upon motion by Director Adams, and seconded by Director Kirsch, the Board voted 3-0 to approve the Resolution to adopt the 2025 Budget Amendment, as presented

Additional Board Member/Management items:

Adjournment:

There being no further business on the agenda, the Board approved by acclamation to adjourn the meeting at 6:58 p.m.

The next regular meeting is scheduled for August 26, 2026, at 6:00 p.m. via Zoom.

Sarah Shepherd

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Secretary for meeting