



THE VALLEY AT WINTER PARK  
**WATER DISTRICT**

**MINUTES OF THE SPECIAL MEETING  
OF THE BOARD OF DIRECTORS**

A special meeting of the Board of Directors of the Valley at Winter Park Water District on Wednesday October 9, 2024, at 6:00pm online via Zoom. The meeting was open to the public.

**Attendance:**

Directors:

Kerri J. Stroupe, President  
Kelli Kolar, Vice-President – excused absence  
John Clagett, Member  
Dan Krupp, Member

Other attendees:

Mark Van Nostrand, Wright Water Engineers  
Jessica, Purrington Civil  
Josh Broady, District Operator  
Peter Kline, Circuit Rider of Colorado  
Sarah Shepherd, District Manager Circuit Rider of Colorado  
Sujata Trehan, Circuit Rider of Colorado

Public Attendees:

Barry Waryanka, Lot 41  
Megan Hessee – Lot 6  
Matt Kirsch  
Sandra Rasmussen  
Rick Roman  
Jessica

**Call to  
Order/Agenda/  
Declaration:**

Sarah Shepherd called the meeting to order at 6:00 pm and declared a quorum with 3 Directors in attendance. There were no new conflicts to be disclosed and the agenda was approved by acclamation.

**Additional  
Citizen Items:**

No additional citizen items were presented.

**Administrative  
Matters:**

**Review and Approval of Minutes from the August 28, 2024,  
Meeting**

Upon motion by Director Stroupe and seconded by Director Clagett, the Board voted 3-0 to approve the Minutes from August 28, 2024, as presented.

**Financial Reports:**

**1. Claims Payables**

No claims were presented at this meeting. Quarterly claims will be presented at the next meeting.

**2. Fees and Assessment Receivable Report**

Peter Kline presented the summary report of the Special assessment collection to date. The District has received the assessments from 43 accounts; 5 accounts have not yet paid. Discussion followed. At the District meeting on October 23, 2024, the Board will certify any delinquent accounts

**3. 2025 Budget Planning Discussion**

Sarah Shepherd and Peter Kline gave the Board an overview of the 2025 Budget, including Capital Improvement projects. Discussion followed. The Board will review the planning budget in advance of the 2025 Budget Hearing meeting.

**Operations:**

**1. Operator Update**

Well T6 Sampling Update: Mark Van Nostrand gave the Board an update on the sampling and test reports related to the T6 well testing. Discussion followed. The results noted the presence of arsenic in the water over safety limits. Mark Van Nostrand recommended that the District look into addressing this issue for when the well is needed. Several options are available. Discussion regarding arsenic treatment for the T6 well, which is not in use at this time. Mark Van Nostrand will provide the District an estimate on arsenic management options. The other test results were all within normal parameters, which is great news for the District. Sarah Shepherd thanked all those involved in the well testing.

**Capital Improvement Project – Action Items:**

**1. 2024 Wellhouse and Piping project updates**

This topic was covered in the Operator’s update.

A meeting is being scheduled to review the design of the well house building.

**2. Engineering capital project work orders for review**

Sarah Shepherd shared the work orders with the Board.

Upon motion by Director Clagett and seconded by Director Stroupe, the Board voted 3-0 to approve the WWE Amendment 3 package as presented.

Sarah Shepherd also shared the Browns Hill service quote. Discussion followed.

Upon motion by Director Clagett and seconded by Director Stroupe, the Board voted 3-0 to approve the Browns Hill quote, as presented.

**Legal:**

**1. Accessibility update**

No updates were provided at this meeting.

**2. Consider Approval of Maintenance and Construction Easements**

Ms. Shepherd provided an update of the easement extension. A draft agreement was provided to the Board for their review in the board packet.

Upon motion by Director Clagett and seconded by Director Krupp, the Board voted 3-0 to approve the maintenance and construction easement as presented.

**Additional Board Member Items:**

**2024 Goals (ongoing)**

1. Adoption of Overuse Fee Structure
2. Adopt Rules and Regulations
3. Strategic Planning

No updates were provided at this meeting.

**Adjournment:**

There being no further business on the agenda, the Board approved by acclamation to adjourn the meeting at 7:17pm.

The next regular Board meeting is scheduled for October 23, 2024, at 6:00 pm online via Zoom.



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Secretary for meeting