

**VALLEY AT WINTER PARK WATER DISTRICT
NOTICE OF MEETING AND AGENDA**

via teleconference

September 28 at 6:00 P.M.

<https://www.vwpwaterdistrict.org/>

Kerri J. Stroupe, President
Kelli Kolar, Vice President
Matt Small, Secretary

Term to May 2025
Term to May 2026
Term to May 2027

Please join the meeting by going to the [District's website](#) and clicking on the "Zoom Link" button under the map. When signing on, please add your name and lot number to the chat.

AGENDA

1. Call to Order – attendance – Meeting called to order by Director Stroupe at 6:00 PM.
 - i. Jay Kenney
 - ii. Susan Oderwald – Lot 42
 - iii. Kris & John Clagett – Lot 36
 - iv. Kerri Stroupe
 - v. Mark Kolar – Lot 33 & 34
 - vi. Barry Waryanka -Lot 41
 - vii. Matt Kirsch – Lot 12
2. Declaration of Quorum/Director Conflict of Interest Disclosures
 - i. Quorum was confirmed. No conflicts stated.
3. Appointment of new Board members
 - i. A **motion** was made by Director Kolar and seconded by Director Small to elect Susan Oderwald and John Clagett to vacant board seats. Motion carried unanimously.
 - ii. Director Stroupe thanked Jay Kenney for his work and service for the District.
4. Approval of Agenda
 - i. A **motion** was made by Director Kolar to approve the agenda which was seconded by Director Small and carried unanimously.
5. Consent Agenda
 - a. Approval of Minutes of August meeting (**enclosure**)
 - i. Approval of Minutes of August 17 meeting (enclosures): **Motion** was made by Director Stroupe to approve the meeting minutes. Seconded by Director Kolar and carried unanimously.
 - b. Appendix A follow up discussions.
 - i. Recommendations from subcommittee. Barry Waryanka presented

- overview of research of water rates for community. Committee to distribute to community for review and public input.
- ii. Director Small asked committee to clarify amount of water usage allowed during establishment period.
 - iii. A **motion** was made by Director Small to table discussion to next board meeting which was seconded by Director Kolar and carried unanimously.
- c. Capital improvements update.
- i. LL Kourse, consultant for CIP projects, provided PowerPoint presentation related to capital improvement projects.
- d. Preparing for CDPHE sanitary survey.
- i. LL Kourse, district consultant, provided updated on District work to prepare for CDPHE sanitary survey.
- e. Discuss late fee policy – change from 15 days to 30 days.
- i. A **motion** was made by Director Small to table discussion to next board meeting which was seconded by Director Kolar and carried unanimously.
- f. Approval of resolution regarding amending Appendix C – “regarding maximum size of service line permitted by the district is 1” and the riser must have a 1” interior diameter so that the Operator can use a standard valve key”
- i. LL Kourse provided overview of service line installation issues.
 - ii. A **motion** was made by Director Small to amend Appendix C as noted, which was seconded by Director Kolar and carried unanimously.
- g. LL Kourse provided update regarding limited availability of parts for current water meters. LL Kourse to send information related to new water meter options.
- i. Director Stroupe indicated this will be on the agenda for the next board meeting.
- h. Approval of proposal from Mark Van Nostrand
- i. LL Kourse provided summary of proposal from Mark Van Nostrand at Wright Water Engineering related to engineering calculations and designs to meet CDPHE compliance requirements.
 - ii. A **motion** was made by Director Small to approve the proposal for additional services related to these matters which was seconded by Director Kolar and carried unanimously.
6. Financial Matters
- a. Ratification of payments:
 - i. A **motion** was made by Director Kolar to ratify payments which was seconded by Director Small and carried unanimously.
 - b. Certification Resolution:

- i. A **motion** was made by Director Small to table certification resolution until the next board meeting which was seconded by Director Kolar seconded and passed unanimously.
 - c. Overview of budget process: planning, fees, notice requirements was given by Director Stroupe.
- 7. Legal Matters
 - a. Update Statement of Opposition in Tabernash Meadows Water and Sanitation District's Case No. 23CW3053, Water Division 5
 - i. Director Stroupe indicated that additional discussion would occur at next board meeting.
 - b. Update on correction of legal description for well locations.
 - ii. Director Stroupe indicated that this matter has been resolved.
- 8. Public Comment
 - i. Mark Kolar requested that District provide HOA documentation for proposed easements.
- 9. Other Business
 - i. Director Kolar indicated that the district application for a state grant to assist with web page development was unsuccessful.
- 10. Adjourn

Except for the times indicated for when the meeting will begin the Board may address and act on agenda items in any order to accommodate the needs of the Board and the audience. Agenda items may also be added during the meeting at the consensus of the Board.

 - i. A **motion** was made by Director Small to adjourn the meeting which was seconded by Director Kolar and carried unanimously.
 - ii. Meeting was adjourned at 7:37 p.m

